

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
WEBEX
SPECIAL MEETING**

TUESDAY

9:00 A.M.

FEBRUARY 16, 2021

Board members present: Chairman Brett Wachsmith; Vice-Chairman Laura Osiadacz & Commissioner Cory Wright.

Others: Mandy Buchholz, Administrative Supervisor; Julie Kjorsvik, Clerk of the Board; Jeanne Killgore, HR. Rep.

SPECIAL MEETING OFFICE STAFF MEETING COMMISSIONERS

At 9:00 a.m. Chairman Wachsmith opened the Office Administration meeting.

CALENDAR WEEK AT A GLANCE COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS REVIEW OF PAF'S & VOUCHERS COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG REVIEW OF CORRESPONDENCE LOG COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending February 12, 2021.

RATIFY LETTER TO GOVERNOR INSLEE COMMISSIONERS

Commissioner Osiadacz moved to ratify Board signature on a letter to Governor Inslee dated February 12, 2021, regarding a request for re-evaluation of COVID Phase 2 status based on Public Health Data in Kittitas County. Commissioner Wright seconded. Motion carried 3-0.

DISCUSSION EWCOG RESOLUTION/BYLAWS COMMISSIONERS

Commissioner Osiadacz stated that Staff had previously shared with the Board the Bylaws and a DRAFT example Resolution for the Board's consideration. She stated that she attended one of the EWCOG Meetings and it was really nice to network with Commissioners that are dealing with similar issues. She stated that the last meeting was primarily about the grey wolf population in the northern counties. Commissioner Wright questioned what the dues are. Commissioner Osiadacz stated that at this time there are none. She

APPROVED
3/2/21

stated that they have a secretary for the meeting as well. The Board directed Commissioner Osiadacz to work with the Board's Prosecutor to draft a Resolution and review the Bylaws, to be considered at an upcoming meeting.

FOLLOW UP

PIO/DIRECTOR OF COMMUNICATIONS

COMMISSIONERS

Jeanne Killgore, HR Representative stated that she had sent updated job descriptions to the Board for the now "Director of Communications". She stated that the re-title has been made and confirmed with the Auditor's Office that it's a stand-alone department. There was discussion on the supplemental exam questions and the Board determined they would be modified a bit, by removing a question. The Board directed Ms. Killgore to moved forward and post the position, with the discussed changes.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. The assignments for 2021 were determined at the Board of County Commissioners Office Admin meeting on 1-11-2021.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

DISCUSSION

FACEBOOK WEEKLY POSTS

COMMISSIONERS

The Board determined for the week of February 15, 2021 they would post on their Facebook a thank you to all the volunteers for their time at the vaccine clinic's; the Board's legislative updates; and the new committee's they are working on recruitment.

OTHER BUSINESS/GENERAL UPDATES

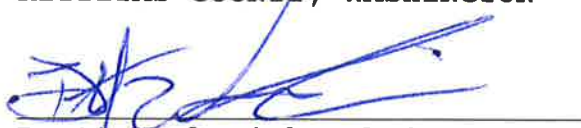
There were general updates on meetings & conversations that the Board participated in, individually over the past week.

Meeting adjourned at 9:38 a.m.

ADMINISTRATIVE SUPERVISOR


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Brett Wachsmith, Chairman